

Duffy Ready for Reading Programme

CRITERIA:

Does your Centre...

Have an equity funded index between 1 and 4?

Filter into nearby Duffy Schools?

YES

Your Centre is eligible to join the Duffy R4R Programme

Fill in Registration Form - SUBMIT

NO

Sorry your centre is not eligible for the Duffy R4R Programme

MAIN INFORMATION:

Cost of the programme to each Centre is \$2.50 per book ordered.

Your Centre is invoiced twice a year after each book offer - May & October.

Invoices are based on how many books are ordered each time.

Duffy Ready for Reading Timeline:

- Book Offer one order packs are distributed in **Term 1 - April**
- Book Offer one books are sent to Centres in **Term 2 - May**
- Book offer two order packs are distributed in **Term 3 - September**
- Book offer two books are sent to centres in **Term 4 - October**

Each child orders two books each time and receives a total of four books per year.



Any questions please contact the Duffy office:
duffy@booksinhomes.org.nz or FREEPHONE: 0800 383 392

Duffy Ready for Reading Programme

REGISTRATION PROCESS:

Duffy R4R Contract signed and emailed to:

duffy@booksinhomes.org.nz

or posted to:

Duffy Books in Homes

PO Box 132146

Sylvia Park

Auckland 1644

Midyear Intake deadline: **Last Friday of June**

Deadline to start the following year: **Last Friday of October**

Centres will receive a confirmation email to advise their contract has been received within a week.

Centres will receive the next monthly update of up and coming dates and events.

All new centres will receive a 'Welcome' pack with the latest Newsletter and supporting information.



CONTRACT



Dear Head Teacher,

Here is an outline of the Duffy Books in Homes
Early Childhood Education Ready for Reading Programme:

OUR VISION

“To inspire a love of books in Duffy children so they become adults who inspire a love of reading.”

OUR MISSION

To create and enhance the desire for children to read, through book ownership in the homes of children attending ECE centres that receive equity funding index 1-4.

WE PLAN

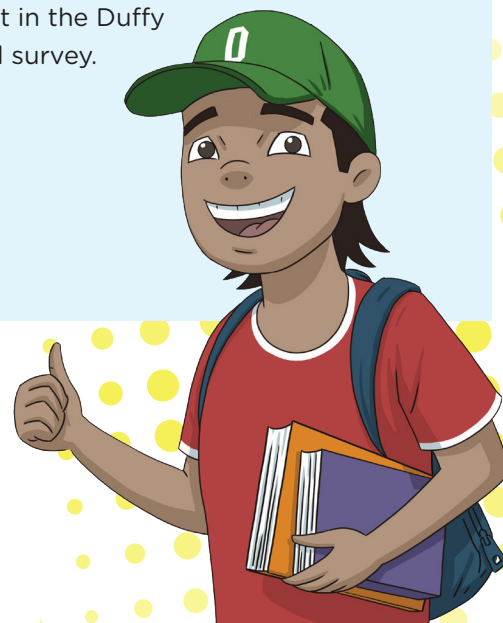
- To promote the ownership of books, enhance Duffy kids' enjoyment of reading, and reinforce our simple message: 'It's Cool to Read!'
- To provide the opportunity for these children to develop a passion for books.
- To invest in New Zealand's future and our most important asset - our children.

THE BENEFITS

- To be part of an innovative and exciting programme that gets books into the homes of children from our targeted chartered, community based and early childhood education services.
- Every child at your ECE centre chooses four brand new books each year to take home and keep.
- Your ECE centre features on the Duffy Books in Homes website www.booksinhomes.org.nz and has the opportunity to appear in our regular 'Read About It!' newsletter and associated printed material.

THE EARLY CHILDHOOD EDUCATION CENTRE'S COMMITMENT

- Payment of fee for books ordered twice a year - \$2.50 (ex gst) per book ordered or \$10.00 per child per year (ex gst)
- To appoint a Duffy Coordinator to coordinate the Ready for Reading programme by distributing and collating book order forms twice a year and organising book offer celebrations to present books.
- To ensure that each child in the centre orders and receives two books per book offer (four in total annually).
- To implement all aspects of the Ready for Reading programme, and any other initiatives that may be added to the programme in the future.
- To take part in the Duffy R4R annual survey.



Best wishes,

The Duffy Books in Homes Team

Duffy Ready for Reading Programme

CONTRACT



Please fill in the following details and return to **Duffy Books in Homes, PO Box 132146, Sylvia Park, Auckland 1644**, by **last Friday of June (for midyear intake) or October (to start following year)**. Please keep a copy for your records.

CENTRE: _____

1. We confirm our participation in the Duffy Books in Homes Early Childhood Education Ready for Reading Programme.
2. We accept the fees for the Ready for Reading programme payable after each Book Offer.
3. We agree to implement all aspects of the Book Offers to ensure that each child receives two books per offer.
4. We agree to advise Duffy Books in Homes of any changes likely to affect the running of the programme within the centre, e.g. changes to the Manager, Duffy Coordinator and roll number.
5. We agree to participate in all Duffy Books in Homes activities to ensure students receive all the benefits of the programme.
6. We agree to complete book orders on time and help Duffy Books & Wheelers as much as we can to ensure orders are sent to Wheelers on time, every time.
7. We agree to participate in the R4R survey each year.

DETAILS:

Head Teacher:

Duffy Coordinator:

Physical Address (include postal code):

Postal Address (include postal code):

Region:

Phone:

Fax:

Email Address:

Total number of children that will take part in the Duffy Ready for Reading Programme:

Under 2s Roll:

Over 2s Roll:

ETHNICITY OF CHILDREN ON THE PROGRAMME:

Ethnicity:	Maori	European	Pacific Island	Asian	Other
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Number:					
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Local Primary School:

Postal Address:

Phone:

Fax:

Website address:

Blurb about your Early Childhood Education Centre to appear on the Duffy Books in Homes website:

Signature: _____

Date: _____